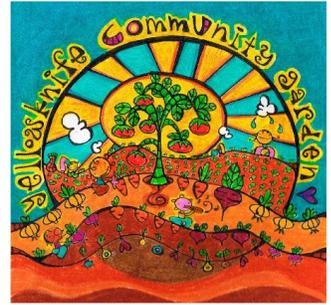


# Yellowknife Community Garden Collective

## Annual General Meeting

Northern United Place, November 7, 2012 7:00 p.m.

### MINUTES



Required quorum of 43 members met: 37 members present and 34 proxies received.

Meeting called to order at 7:10 p.m.

1. Greetings and Opening Remarks - Dwayne Wohlgemuth  
- introduction of board members.
2. Approval of the Agenda.  
**MOTION:** To approve the agenda. Moved by Tasha Stephenson, seconded by Sandra Mann. All in favour. Motion carried.
3. Approval of the 2011 AGM Minutes.  
**MOTION:** To accept the minutes of the 2011 AGM. Moved by Rose von Shilling, seconded by Sandra Mann. All in favour. Motion carried.
4. Treasurer's Report - Jacob Kass (full report appended to minutes)
  - grants received this year totaled \$65,000.
  - \$41,514.19 in unused grant money in the past fiscal year. Some of this money has been spent in the past few months which is past the year-end budget report.
  - net revenue = \$1226.29
  - YCGC capital assets (which includes the sheds, tools, etc.) = \$5655.00
  - total liability and equity = \$71,155.96
  - remaining cash will be used to create a reserve fund for future upgrades as required, such as shed improvements, etc.  
**MOTION:** To approve financial statement. Moved by Janna Graham, seconded by Tasha Stephenson. All in favour. Motion carried.
5. Election of Board for 2011-12
  - floor opened for nominations to be added to the list of names already submitted.
  - board to consist of minimum of 3 board members and maximum of 10 board members. Three positions are determined positions - Chair, Treasurer, Secretary. The remaining positions are directors. Positions are chosen at the first board meeting.
  - a review of board positions and their duties.
  - election procedure: all nominated names to be listed on the computer screen. All members will be handed a piece of paper to write the names of the 10 people they wish to vote for.
6. Election of Board for 2011-12
  - all board members acclaimed.
  - new board for 2011-2012 is:
    - Jeremy Armitage
    - Amanda Johnson
    - Jacob Kass
    - Suzanne Ngo Likaa
    - Vera Raschke
    - Dave Taylor

- more board members are still required. Will be recruiting more members. With the grant funds to be spend and a number of projects to be completed. The more members on the board makes the workload lighter.
  - anyone who cannot commit to being a board member but is willing to volunteer for projects, please provide your name to the board.
7. Weledeh Garden
- Weledeh Garden slide show not available due to the absence of Elizabeth Monroe.
  - this was the 2<sup>nd</sup> year of Growing Together at Weledeh. Students at Weledeh plant and garden in the ¼ donation plot.
  - the Weledeh Garden is part of the \$15,000 grant from BHP spent towards the education program. The remainder of the funding went to Lone Sorenson to assist in establishing the Ndilo and Dettah gardens, and funding was contributed to the Fall Fair in partnership with Ecology North. Funds brought in gardening people from the communities.
8. Overview of Projects
- 1) Site 1 and 2 - Dave Taylor
- due to work done by the City of Yellowknife in the area of site 2, 13 plots had to be moved. Ten plots were established with that soil as site1a. This past summer the City replaced some of the soil at site 2 and we purchased soil for site 1b and site 2. Soil tests were performed. The ph level for the site 1 soil was 3 which is very poor. The soil has been taken back by the supplier. The ph level for the site 2 soil equals 4.5 which is still poor. Experts are looking at the test results. New soil for 1b to arrive next summer. The affected plots at Site 2 and 1b will not be ready to plant next summer. Will still have temporary fencing at site 1.
  - metals tests done on the three batches of soil at site 2, and at sites 1, 3 and 4. Arsenic is present at all sites.
  - information on soil tests results will be posted to YCGC website once the information is formatted properly.
  - the remainder of the compost from the city composting project was purchased and is sitting by site 2 for next summer. Compost also went to the Weledeh Garden and the Mary Murphy garden.
  - a thank you was extended to the City of Yellowknife for being very accommodating in the site 2 work.
- 2) Berry Orchard - Dwayne Wohlgemuth
- the project was funded by Ecology North.
  - 500 sq. metres beside site 2 are dedicated to the berry orchard for next spring. The community orchard consists of Saskatoon bushes, raspberries, sour cherries, red and black currants, and Haskap berries.
- 3) Old Town Plot Walls - Christina Vernon
- the original plot walls were constructed by each gardener in site 3. Many of the plot walls were beginning to fall apart. This fall funds were available to construct uniform plot walls and next spring brackets will be installed to brace the walls.
9. Membership Process - Amanda Johnson
- this was the second year of the online registration process.
  - the fall newsletter has information on "Successful Steps to Plot Allocation" and "Prevent Your Own Growing Pains".
  - a thank you was extended to Amanda for the incredible job of getting the membership organized and the registration process completed.
  - online payment - this option has been investigated but will not be ready for the 2012-13 year.
10. Donation Coordinator's Report - Christina Vernon
- donations are down this year by about 600 pounds.
  - it is important to record food donations as tracking of the food donations helps the YCGC get funding for projects. The information is shared with the City of Yellowknife.

- the donations saved the YCGC from needing to pay property taxes to the City as the members give back to the community. Community gardens now have tax-exempt status in the City bylaws.
- the criteria for selecting the receiving organizations for donations will be looked at by the future board.
- "Other" on the donation form is an option to capture donations given to families in need.
- information about the amount of donations being down this year needs to be drawn to the attention of the larger membership both on the website and at the spring social.
- guidance, recommendations and encouragement about donations needs to be provided to members without too many rules, and emphasizing why we donate and why it is important.
- previously the emphasis for donations had been on root crops. Now organizations are willing to take greens also. But these need to be used quickly. Root crops stay longer so some organizations prefer these.

11. Closing remarks

- a thank you was extended to the outgoing board for a big year with funds and soil issues.

Meeting adjourned at 8:45 p.m.  
Moved by Gerald Enns

# TREASURER'S REPORT

## Income Statement 09/22/2011 - 09/21/2012

| Revenue                               | Total              | Received          | Funding Agreement                           | Spent | Report Due: |
|---------------------------------------|--------------------|-------------------|---|-------|-------------|
| Membership Fees                       | \$2,920.00         |                   | N/A - Pic fees                              |       | N/A         |
| Donations                             | \$95.00            |                   | N/A - Event Donations                       |       | N/A         |
| Bank Interest                         | \$2.76             |                   | N/A   |       | N/A         |
| <b>Operating Revenue</b>              | <b>\$3,007.76</b>  |                   |   |       |             |
| NWT Power Corp                        | \$2,500.00         | October 6, 2011   | None specified                              |       | 31-Oct-12   |
| Dierik                                | \$5,000.00         | October 24, 2011  | 777   |       | 31-Oct-12   |
| City of Yellowknife                   | \$2,000.00         | November 28, 2011 | Waledah Soil Amendments                     |       | N/A         |
| Evergreen Foundation                  | \$10,000.00        | May 25, 2012      | expansion of Kam Lake Community Garden      |       | 15-Jul-13   |
| BHP Billiton                          | \$39,000.00        | June 8, 2012      | 24,000 - new garden / 5,000 - for education |       | 30-Sep-13   |
| City of Yellowknife                   | \$7,000.00         | June 18, 2012     | for the purpose of upgrading Kam Lake site" |       | 30-Nov-12   |
| <b>Total Grants</b>                   | <b>\$65,500.00</b> |                   |   |       |             |
| Unearned Revenue (Unused grant money) | -\$65,514.19       |                   |   |       |             |
| Non-Operating Revenue (Grants)        | \$8,965.81         |                   |   |       |             |
| <b>Total Revenue</b>                  | <b>\$11,953.57</b> |                   |   |       |             |
| <b>Expenses</b>                       |                    |                   |   |       |             |
| Operating Expenses                    | Total              |                   |   |       |             |
| Site Excavations                      | \$8,040.32         |                   |   |       |             |
| Waledah Soil Amendments               | \$944.39           |                   |   |       |             |
| Non - Operating Expenses              | \$8,965.81         |                   |   |       |             |
| <b>Total Expenditures</b>             | <b>\$11,247.28</b> |                   |   |       |             |
| <b>Net Revenue</b>                    |                    |                   |   |       |             |
| <b>Net Revenue</b>                    | <b>\$746.29</b>    |                   |   |       |             |

**Balance Sheet as of September 21st 2012**

| <b>Assets</b>                         |                    |
|---------------------------------------|--------------------|
| Cash                                  | \$63,270.96        |
| Accounts Receivables                  | \$1,750.00         |
| Current Assets                        | \$65,020.96        |
| Capital Assets                        | \$5,655.00         |
| <b>Total Assets</b>                   | <b>\$70,675.96</b> |
| <b>Liabilities</b>                    |                    |
| Accounts Payables                     | \$1,500.00         |
| Unearned Revenue (Unused grant money) | \$36,514.19        |
| Total Liabilities                     | \$38,014.19        |
| <b>Equity</b>                         |                    |
| Capital Assets                        | \$5,655.00         |
| Cash                                  | \$7,006.77         |
| Total Equity (Accumulated Surplus)    | \$12,661.77        |
| <b>Total Liabilities &amp; Equity</b> | <b>\$70,675.96</b> |

\$12,665.48    Assets from Last years Balance sheet. There were no liabilities  
 \$11,915.48    Assets from Last years Balance sheet, minus 750 accounts payable for City YK Water Bill  
 12,661.77    Last year asset (-AP) plus this years revenue

Garden Expenses by Item 09/22/2011 - 09/21/2012

| Expense  | Amount     | Total              |
|--|------------|--------------------|
| Suzanne Ngo Likaa - Picnic trench                  | \$157.49   |                    |
| PO Box Expense                                     | \$141.75   |                    |
| NUP - Fall Fair/AGM Rental                         | \$125.00   |                    |
| GNWT - Bylaws Amendment                            | \$20.00    |                    |
| Vera Raschke - Thank you book Ann Peters           | \$42.48    |                    |
| Dwayne Wolgemuth - Website Hosting Renewal         | \$10.75    |                    |
| Dwayne Wolgemuth - Courier Service for Grant       | \$35.36    |                    |
| City of Yellowknife - Leases                       | \$210.00   |                    |
| Dwayne Wolgemuth - Repayment for spring social     | \$75.00    |                    |
| Bank - Debt Memo - Missing Cheque                  | \$40.00    |                    |
| Banking Fees                                       | \$1.00     |                    |
| Banking Fees                                       | \$1.60     |                    |
| Hub International - Insurance Premium              | \$571.00   |                    |
| Bank Fees  | \$5.00     |                    |
| Dave Taylor - Water Jugs & Misc Items              | \$46.04    |                    |
| Hub International - Insurance Premium              | \$29.00    |                    |
| City of Yellowknife - Water (Estimated)            | \$750.00   |                    |
| <b>Operating Expenses</b>                          |            | <b>\$2,261.47</b>  |
| Misc Part  | \$28.09    |                    |
| Dave Taylor - Pipes for water hook up & Misc Items | \$237.28   |                    |
| Dave Taylor - Soil & Valves                        | \$5,796.72 |                    |
| Dave Taylor - Dump Fees & Misc Items               | \$14.24    |                    |
| Dave Taylor - Site 1 & 2 - Pipe Fittings           | \$19.05    |                    |
| Dave Taylor - Site 1 & 2 - Pats For water hookup   | \$158.34   |                    |
| <b>Site one and two expansion</b>                  |            | <b>\$6,253.72</b>  |
| Aboriginal Engineering - Soil Testing              | \$15.75    |                    |
| Kimberly Fuller - Soil Amendments                  | \$190.37   |                    |
| Leanne Robinson - Soil Amendments                  | \$190.37   |                    |
| Territorial Farmers Association - Soil Amendments  | \$548.50   |                    |
| <b>Weledeh Soil Amendments</b>                     |            | <b>\$944.99</b>    |
| Clearing Land - Trails End                         | \$1,787.10 |                    |
| <b>Trails End</b>                                  |            | <b>\$1,787.10</b>  |
| <b>Total</b>                                       |            | <b>\$11,247.28</b> |

Garden Expenses by Expense Categories 09/22/2011 - 09/21/2012

| Expense                                  | Amount     | Total              |
|--|------------|--------------------|
| Gardening Supplies                       | \$203.53   |                    |
| PO Box Expense                           | \$141.75   |                    |
| NUP Rental - Fall Fair/AGM/Spring Social | \$200.00   |                    |
| GNWT - Bylaws Amendment                  | \$20.00    |                    |
| Misc Expenses                            | \$88.59    |                    |
| Leases                                   | \$210.00   |                    |
| Banking Fees                             | \$47.60    |                    |
| Insurance Premium                        | \$600.00   |                    |
| City of Yellowknife - Water (Estimated)  | \$750.00   |                    |
| <b>Operating Expenses</b>                |            | <b>\$2,261.47</b>  |
| Soil Testing & Soil Amendments           | \$944.99   |                    |
| <b>Weledeh Soil Amendments</b>           |            | <b>\$944.99</b>    |
| Plumbing parts & Misc Items              | \$457.00   |                    |
| Site Soil                                | \$5,796.72 |                    |
| <b>Site one and two expansion</b>        |            | <b>\$6,253.72</b>  |
| Clearing Land - Trails End               | \$1,787.10 |                    |
| <b>Trails End</b>                        |            | <b>\$1,787.10</b>  |
| <b>Total</b>                             |            | <b>\$11,247.28</b> |